



SUBMISSION INFORMATION

- To submit an abstract for consideration, you must be the presenter and first author on the abstract. A submission account must be created by the presenting author.
- To begin a new abstract choose "Create a New Submission" on the side-bar menu.

FEES

- The fee to submit an abstract is **\$75 and is non-refundable.**
- The fee to submit a Case Report is **\$55 and is non-refundable.**
We accept credit cards only (Visa, Mastercard and American Express).

Abstracts may not be submitted if they have been previously published as a manuscript.

MEETING INFORMATION

The meeting is being managed through the AFMR National Offices. For questions regarding submissions to ESPR or AFMR, you may contact Taylor Baumgartner at admin@afmr.org.

AUTHOR INSTRUCTIONS

- To ensure that your data is entered correctly, please follow all directions carefully. We recommend that you proceed through the system in a step-by-step fashion, carefully completing each screen in turn. When you have completed the abstract submission process, please print a copy of the submitted abstract for your records. To do this, go to the Submitted Abstracts section of this page, then click the "View Proof" button and print.
- 1) **DEADLINE:** The deadline for electronic submission of abstracts is **Wednesday, January 5, 2022 at 11:59 pm EST.**
 - 2) **ABSTRACT LIMIT:** There are no restrictions on the number of abstracts you may submit, or on the number of abstracts you may present.
 - 3) **CHARACTER LIMIT:** There is a limit of 3000 characters for the text of your abstract submission. This includes abstract body, as well as all spaces. You may add up to two tables and/or figures to your abstract.
 - 4) **SPECIAL CHARACTERS and FORMATTING:** If you copy and paste the title and/or body from your word processor, special characters or formatting will not transfer. You will have to replace special characters and/or insert formatting tags using the character palette. To access the palette, click on the "Special Characters" button located on the Title/Body page.

5) **TITLE & BODY:** The title must be brief and indicate clearly the nature of the investigation. The title should be entered in title case letters. Do not use formatting tags in the title (with the possible exception of the lowercase tag). **Abbreviations must not be used in the title.**

6) **TABLES & IMAGE:** You may add up to two tables and/or figures to your abstract. However, each row in the table will deduct approximately 50 characters from the character limit. To test whether your image will reproduce well, size the original to 3 inches wide, then print it at 100% actual size. At this size, the image should be clear and readable.

8) **AUTHORS:** Please enter all authors in the order they should appear in the heading of the abstract. As the presenter, you will be automatically shown on the abstract as first author. Complete contact information must be entered for the Presenting Author. Only name and email address are required for co-authors. Enter all department and institutional affiliations. Department is an optional field. Only three (3) institutional affiliations will be allowed per author. You do not need to enter institutions in a particular order to be able to designate author affiliations.

9) **ABSTRACT PROOF:** If you have not completed all required sections/items you will not be able to submit your abstract. Carefully check the proof of your abstract. Make sure all special characters and formatting is displaying properly in your proof. If you find errors, return to the appropriate page by clicking on the page name in the sidebar menu, and make your corrections. Payment is required to complete submission of the abstract.

Abstracts may not be submitted if they have been previously published as a manuscript.

10) **TECHNICAL SUPPORT:** If you have any difficulty with the submission process that you cannot resolve yourself, please call or e-mail ScholarOne Customer Care. The e-mail address and phone number are available from anywhere on the site by clicking on **Help** in the upper right-hand corner of each page.

AFMR & ESPR AWARD OVERVIEW

This is an overview of the awards offered by the ESPR and AFMR for the 1st Annual Eastern Medical Research Conference. Please review carefully and apply for any relevant awards. Awards may only be selected for the group to which you have submitted your abstract.

AFMR AWARDS

To apply for a Scholar Awards or Henry Christian Award, click the "**Apply**" radio button. To apply for either award, you must be an AFMR Member in good standing. If you are not a member, you may Join AFMR now to apply. You may apply at <https://afmr.org/membership>. Membership cost is offset by the lower member registration fee.

REGIONAL

- **AFMR Eastern Section Scholar Awards** are given to the top eight to ten highest scoring abstracts submitted to each of the AFMR's regional meetings. Submissions are reviewed and vetted by the Section Councils of each region to ensure the quality of the selected abstracts.

NATIONAL AFMR AWARDS

- **AFMR Henry Christian Awards** are given to outstanding asbracts who are post-MD physician trainees. Henry Christian Applicants must also upload a copy of their CV at the time of submission.
- **AFMR Junior Investigator Award** The AFMR Junior Physician Investigator Award was created to honor young AFMR investigators whose research projects complement an overall program of research, teaching and clinical medicine. Candidates must have submitted an abstract to one of the AFMR Regional Meetings. A monetary prize of \$1,250 is awarded along with national recognition. [Learn More](#)
- **AFMR Outstanding Investigator Award** An Outstanding Investigator Award is presented annually to an AFMR member in recognition of excellence in biomedical research. Nominations should be made by two individuals who are thoroughly familiar with the work of the candidate. A monetary prize of \$2,500 is awarded along with national recognition. [Learn More](#)

To qualify for any of the AFMR National Awards, applicants must be members in good standing. To join, visit afmr.org/membership.

ESPR AWARDS

ESPR Young Investigator Awards

- 3 - Mead Johnson Nutrition Reckitt Young Investigator Awards for Trainees
- 3 - Abbott Nutrition Young Investigator Awards for Early Career Faculty

ESPR Diversity in the Research Workforce Travel Award

- 1 - Abbott Nutrition Diversity in the Research Workforce Travel Awards for Trainees
- 1 - Mead Johnson Nutrition Reckitt Diversity in the Research Workforce Travel Awards for Early Career Faculty

Finalists will be chosen based on abstract scores. They will then be asked to submit a bio & essay for consideration by the award committee before the recipient is selected.

ESPR Abstract Awards

Recognition will be given to the most outstanding abstracts in the following categories. No application is required:

- Quality Improvement (sponsored by Mean Johnson Nutrition Reckitt)
- Posters (sponsored by (2) Abbott Nutrition and (2) Mead Johnson Nutrition Reckitt)
- Case Reports